



VACANT PROPERTY REGISTRATION

Mail to:
City of Montebello
Code Enforcement Division
1600 W. Beverly Blvd.
Montebello, California 90640

For Office Use Only
Date Received: _____
Registration Number: _____

Include check for total fee amount made payable to:
City of Montebello

If you have any questions you may contact us at:
(323) 887-1490

Fees To Be Submitted With Application

Annual fee (January 1st through December 31st)\$120.00

Note: Fees are not prorated. The full fee is due and payable regardless of the month the property is initially registered. The annual fee will be due again on January 1st of the following year.

Property Address: _____ Montebello, California 90640

Beneficiary/Trustee

Company: _____

Street Address: _____

Mailing Address (if different from street address): _____

Contact Person: _____ Telephone: _____

Additional Contact Information (after hours, emergency, etc.): _____

Property Management Company (Mandatory for out of area beneficiary/trustees)

Company: _____

Street Address: _____

Mailing Address (if different from street address): _____

Contact Person: _____ Telephone: _____

Additional Contact Information (after hours, emergency, etc.): _____

Montebello Municipal Code Section 8.40.060 requires:

Properties subject to this chapter shall remain under the annual registration requirement, security and maintenance standards of this section as long as they remain vacant.

Any person, firm, corporation or any other legal entity that has registered a property under this chapter must report any change of information contained in the registration within ten (10) days of the change.